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Intermountain Region

**State Agencies**  
Idaho  
Nevada  
Utah

6-11-19

**TO:** Center Manager, Great Basin Coordination Center

**FROM:** Chair, Great Basin Coordinating Group

**Subject:** Delegation of Authority for Great Basin Coordination Center

The Agency Administrators within the Great Basin have delegated the authority and responsibility to manage fire operations to the individual agency representatives of the Great Basin Coordination Group (GBCG). At times of high tempo fire activity, the GBCG functions as the MAC to set priorities. This Delegation of Authority provides the Great Basin Center Manager (Center Manager) with direction from the GBCG to manage and operate the Great Basin Coordination Center according to the following authorities:

1. When the MAC is not in session, the Center Manager will set incident priorities within geographic area on an interagency basis and allocate resources using the closest forces concept regardless of agency affiliation. Communicate decisions to the Great Basin Coordinating Group.
2. Mobilize resources within the Great Basin for ongoing incidents or anticipated need, in conjunction with the agency duty officers and local dispatch offices.
3. Establish mobilization centers to preposition resources.
4. In conjunction with the GBCG members, preposition IMTs as needed.
5. Coordinate the appropriate use of the geographic area support codes.
6. Maintain resources in the Great Basin according to the GBCC drawdown plan to ensure adequate coverage for anticipated need.
7. Provide supervision, leadership, direction, priority setting and oversight to manage and supervise interagency coordination center personnel in all dispatch functions to include: logistics support (Overhead, Crews, Aircraft and Equipment), and Predictive Services (Meteorology and Intelligence).

8. Implement policies to ensure operations are conducted according to agency specific standards and guidelines. Contradictions or incompatibilities in policy will be brought to the attention of the GBCG agency representatives.
9. Implement actions and provide direction to ensure effective communications processes, working relationships, and teamwork among all coordination center personnel. Establish positive objective relationships with all units and agencies served by the coordination center.
10. Ensure agency-specific emergency notification procedures are followed, for serious injuries, illnesses or fatalities.
11. Evaluate interagency employees' performance and consult with agency "supervisors of record" for periodic performance evaluations as required.
12. Communicate emerging issues involving operations of the coordination center with the Great Basin Coordination Group Chair.
13. Represents the GGCC at national and geographic area meetings and other regions or neighboring states.
14. In the absence of the Center Manager, the Deputy Center Manager or acting will follow the principles, authorities, and direction in this delegation.
15. This delegation shall be reviewed annually by the Great Basin Coordination Group and the GB Center Manager, amended as necessary and re-signed annually. This delegation will remain in effect until the following year delegation is signed.

**PAUL PETERSEN**

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PETERSEN  
Date: 2019.06.11 12:29:13 -07'00'

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Paul Petersen, Chair - Great Basin Coordinating Group

Received:

 6/11/2019

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Gina Dingman, Center Manager - Great Basin Coordination Center